



# Department of Defense INSTRUCTION

NUMBER 1120.6

December 7, 1981

ASD(C)

SUBJECT: Monthly Report of Active Duty Military Personnel Strength

References: (a) DoD Instruction 1120.6, "Monthly Report of Military Strength (DD-M(M)220)," September 11, 1964 (hereby canceled)  
(b) [DoD Instruction 1120.11](#), "Programming and Accounting for Active Military Personnel," April 9, 1981

## 1. REISSUANCE AND PURPOSE

This Instruction reissues and updates reference (a) for the purpose of providing to the Office of the Secretary of Defense timely and current active duty military personnel strength estimates.

## 2. APPLICABILITY

The provisions of this Instruction apply to the Army, Navy, Air Force, and Marine Corps (hereinafter referred, to collectively as "Military Services").

## 3. DEFINITIONS

Terms used in the monthly report of military personnel strength are defined as follows:

### 3.1. Total Military Personnel.

3.1.1. Active duty military personnel counted and reported as part of total Service strength as defined in reference (b), and officer candidates as defined in subsection 3.4., below. (However, military personnel who are paid from other than active duty military personnel appropriations, for instance, Reserve components and

civil works appropriations, should not be included in the active duty monthly strength report.)

3.1.2. The strengths currently reported in the following source documents may be used provided that appropriate adjustments are made to exclude the personnel stated above:

3.1.2.1. Strength of the Army, DCSPER-46 Part I;

3.1.2.2. Naval Officers on Active Duty by Grade, 71M, and Enlisted Navy Regular and Reserve, 72M;

3.1.2.3. The U.S. Air Force Personnel Report Military Personnel Strength, Worldwide, PMC-P264; and

3.1.2.4. Marine Corps Strength Report of Officers on Active Duty, HQ-1080-02, and Strength Report of Marine Corps Enlisted Personnel on Active Duty/Active Duty for Training, HQ-1080-21.

3.2. Officers. Commissioned and warrant officers.

3.3. Enlisted. A member enlisted or enrolled into a Military Service in pay grades E-1 through E-9, except as modified by definition "officer candidates," subsection 3.4., below.

3.4. Officer candidates.

3.4.1. Military Services.

3.4.1.1. Army. Cadets, U.S. Military Academy.

3.4.1.2. Navy. Midshipmen, U.S. Naval Academy; officer candidate school, aviation officer candidates, Navy Nurse Corps candidates, nuclear propulsion officer candidates, air intelligence officer candidates, and aviation maintenance officer candidates.

3.4.1.3. Air Force. Cadets, U.S. Air Force Academy.

3.4.1.4. Marine Corps. None.

3.4.2. This definition will be modified to include any new categories of officer candidates which may be programmed later and incorporated as a separate

category in the military personnel accounting systems.

#### 4. RESPONSIBILITIES

4.1. The Head of each Military Service, or designee, shall submit monthly the information requirements outlined in section 5. of this Instruction, to provide the Assistant Secretaries of Defense (Comptroller) (ASD(C)) and (Manpower, Reserve Affairs, and Logistics) (ASD(MRA&L)) with monthly military strength estimates needed for planning, programming, and budgeting purposes.

4.2. The Director, Washington Headquarters Services (WHS), or designee, the Director, Information Operations and Reports (DIOR), shall compile and make available to the ASD(C) and ASD(MRA&L) the information outlined in section 5.

#### 5. INFORMATION REQUIREMENTS

5.1. Written reports will be submitted by each Military Service to: Washington Headquarters Services, Directorate for Information Operations and Reports, Room 1C535, The Pentagon, Washington, DC 20301. The reports must be received at the above address no later than the 15th calendar day of each month, or the next working day if the 15th falls on a Saturday, Sunday, or holiday, providing estimated or preliminary military strengths as of the close of the preceding month; and audited military strengths as of the close of the second preceding month, in the following detail:

a. Estimated (or preliminary strength as of _____	b. Audited strength as of _____
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Total military personnel

Officers

Enlisted

Officer candidates

(List categories separately)

5.1.1. Estimated or preliminary strength as of \_\_\_\_\_ will represent strength at close of the preceding month.


5.1.2. Audited strength as of \_\_\_\_\_ will represent strength at close of second preceding month. (If final or audited data are not yet available when the report is due, enter a notation to this effect in this column.)

5.2. Substitution of copies of existing Military Service reports to meet the above reporting requirement are permitted if advance official notification is provided the DIOR, and if the substitute reports reach the DIOR by the prescribed due date.

5.3. Report Control Symbol DD-M(M)220 is assigned to this reporting requirement.

## 6. EFFECTIVE DATE AND IMPLEMENTATION

This Instruction is effective immediately. Forward two copies of implementing documents to the Assistant Secretary of Defense (Comptroller) within 120 days.



Jack R. Borsting  
Assistant Secretary of Defense  
(Comptroller)